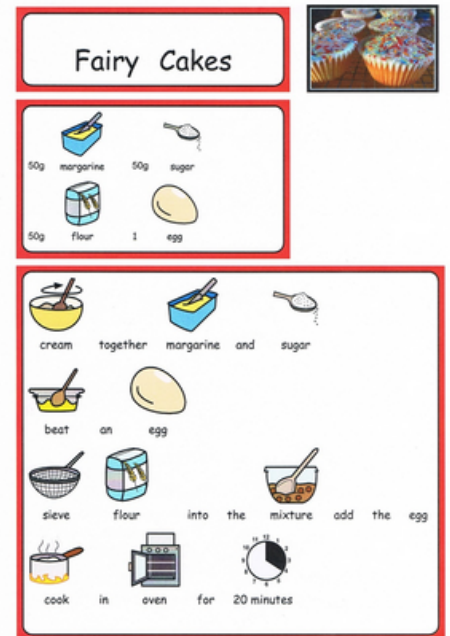


A guide for schools

Task Plan

What is it?

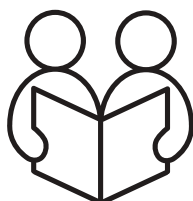
- A Task Plan is a visual representation of an activity.
- A visual framework is a consistent guide that can be applied to a variety of learning situations.
- Staff need to teach the pupil how to use task plans. This is because it can take time to learn how to use them.
- If they don't work straight away, keep encouraging the pupil to refer back to them and give praise for using them and completing the tasks independently.



How to use it



- Check the understanding of the vocabulary
- Before doing the activity, explain each step
- Read the visual support used together
- Initially work through each step together
- Once more confident, ask the child to do the next couple of steps alone
- Encourage the child to check their own work
- Gradually phase out the support and encourage them to work towards completing the task independently.



Example

Task Plan

Words Minimised

Visuals Maximised

Fairy Cakes

